

# MENTOR MENTEE MEETING

## 4.1 Notice-Call for Meeting:

REF. NO.: (SIT/CSE/Mentor-Mentee/Session-1 / 1)

Meeting Date: 17.8. 22; Meeting Time: 3.00 pm.; Meeting Venue: Departmental Seminar Hall;

Subject: Mentor –Mentee Meeting for Odd Semester 2022 (AY 2022-2023) Session 1 ;

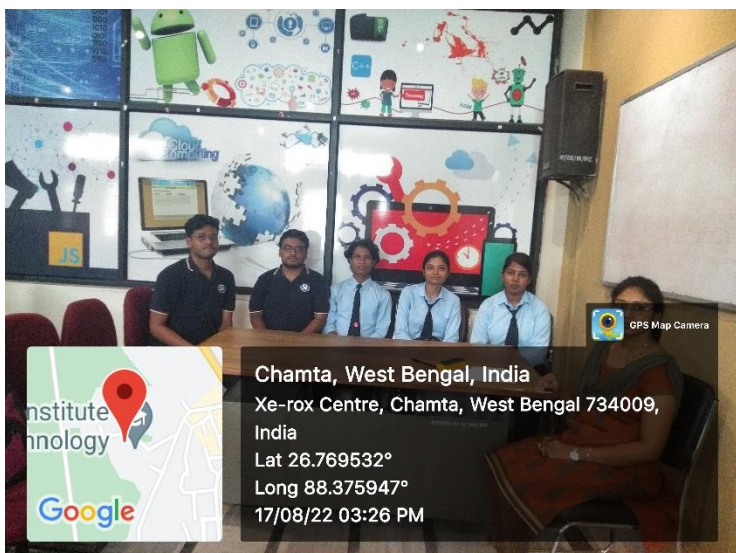
Address to: [ritusarkar900@gmail.com](mailto:ritusarkar900@gmail.com), [jwarnadeep@gmail.com](mailto:jwarnadeep@gmail.com), [aryanharsh93@gmail.com](mailto:aryanharsh93@gmail.com),  
[sudiptooy.choyan390@gmail.com](mailto:sudiptooy.choyan390@gmail.com), [shuvadey.slg@gmail.com](mailto:shuvadey.slg@gmail.com), [neevakumari2102@gmail.com](mailto:neevakumari2102@gmail.com),  
[pritamchakraborty7029@gmail.com](mailto:pritamchakraborty7029@gmail.com), [drishyachettri77@gmail.com](mailto:drishyachettri77@gmail.com), [debrajroypng21@gmail.com](mailto:debrajroypng21@gmail.com),  
[dibyashankarjha007@gmail.com](mailto:dibyashankarjha007@gmail.com), [dasmandir0@gmail.com](mailto:dasmandir0@gmail.com), [arkasen365@gmail.com](mailto:arkasen365@gmail.com), [myarupslg@gmail.com](mailto:myarupslg@gmail.com),  
[iishika0001@gmail.com](mailto:iishika0001@gmail.com) , [micro.aniket@gmail.com](mailto:micro.aniket@gmail.com), [debadityachanda863@gmail.com](mailto:debadityachanda863@gmail.com)

Copy to: [hod\\_csit@sittechno.org](mailto:hod_csit@sittechno.org) ;

## 4.2 Agenda:

1. Determination of student Academic and Non Academic gaps.
2. Enquiry on health-related issue of Mentees and his / her family member(s).
3. No. of Academic / Extra Curricular activities attended and motivation to attend future events.
4. Motivate the member for indulging in positive thought and attitude in their academic activities.
5. Peer learning activity details (eg. Club Activity, Skill Development, GDPI Session, Short Extempore)
6. Participation in Extra-Curricular activities - Dance, Sing, Music, Poetry, Sports.
7. Soft Skill details.
8. MOOC'S attended details.
9. Student Research Activity details if any with support provided
10. Scholarship details
11. Attendance details
12. Attendance detail of Training conducted by
  - a. Training and Placement
  - b. HOD
  - c. In house programs
13. Competitive Exam preparation details and motivation.
14. Placement preparation details.

## 4.3 Event Photograph (Geo tagged):



## 5. MENTORING SESSION RECORD

Date: 17.8.22

Time: 3.00 pm

Venue: Departmental Seminar Hall

### 5.1 Session Summary:

Name of the Mentee:	NEEVA KUMARI PRITAM CHAKRABORTY DEBRAJ ROY MANDIR DAS ISHIKA GUPTA
Semester	3rd
Year:	2 <sup>nd</sup>
Admission Year:	2022-2023
Proposed Resolution:	<ol style="list-style-type: none"> <li>1. Checking course progress of the mentees.</li> <li>2. Status of the students' participation in different extracurricular activities and technical events.</li> <li>3. Status of enrolling in MOOCs courses.</li> <li>4. Students' attendance.</li> <li>5. Club Activity of the mentees.</li> <li>6. Attendance detail of mentees for Technical Training or departmental program conducted.</li> </ol>

## 5.2 Minutes of the Meeting (To be submitted to HOD):

REF. NO.: (SIT/CSE/Mentor-Mentee/Session-1 / 1)

Meeting Date: 17.8.22; Meeting Time: 3.00 pm.; Meeting Venue: Departmental Seminar Hall;

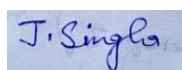
Meeting Facilitator: Jayashree Singha;

Minutes Issued By: Jayashree Singha

Meeting Purpose/Agendas:

1. Determination of student Academic and Non Academic gaps.
  2. Enquiry on health-related issue of Mentees and his / her family member(s).
  3. No. of Academic / Extra Curricular activities attended and motivation to attend future events.
  4. Motivate the member for indulging in positive thought and attitude in their academic activities.
  5. Participation in Extra-Curricular activities - Dance, Sing, Music, Poetry, Sports.
  6. Soft Skill details.
  7. MOOC'S attended details.
  8. Attendance details
- 

- I. Member Present: NEEVA KUMARI PRITAM CHAKRABORTY DEBRAJ ROY MANDIR DAS  
ISHIKA GUPTA
- II. Member Absent: RITU SARKAR SWARNADEEP JANA ARYAN HARSH SUDIPTO ROY  
SHUBRAJIT DEY DRISHYA CHETTRI DEBRAJ ROY DIBYA SHANKAR JHA ARKA SEN  
ARUP BISWAS ANIKET CHOWDHURY DEBADITYA CHANDA
- III. Key Discussion Points on present agendas:
  1. Mentees are enjoying their offline classes by attending most of the theories-Tutorials-labs. Their course progresses are satisfactory.
  2. There are no mentionable health related issues faced by the mentees.
  3. Mentees are motivated to participate in extracurricular activities e.g. dance, Singing, Music, Sports, Quiz, Newsletter, Wall magazine etc. in and outside the institutes to showcase their talents.
  4. Mentees are instructed to participate in various technical events, internships to strengthen their technical skills and thereby helping them to acquire positive attitude.
  5. Mentees are instructed to attend soft skill classes and trainings provided by the institute which will help them during campus recruitments.
  6. A few of the mentees have undergone MOOCS courses and they are instructed to enroll for more MOOCS courses in different platforms e.g. NPTEL/SWAYSM, CourseEra, Edex to carry additional points in their semester result.
  7. The overall attendance of the mentees are satisfactory.
- IV. Next Steps:
  1. Checking course progress of the mentees.
  2. Status of the students' participation in different extracurricular activities and technical events.
  3. Status of enrolling in MOOCs courses.
  4. Students' attendance.
  5. Club Activity of the mentees.
  6. Assistance required (if any) for research activity.
  7. Attendance detail of mentees for Technical Training or departmental program conducted.



17.8.22

Signature of Mentor with date:

# MENTOR MENTEE MEETING

## 4.1 Notice-Call for Meeting:

REF. NO.: (SIT/CSE/Mentor-Mentee/Session-1 / 1)

Meeting Date: 16.8.22; Meeting Time: 4.30 pm.; Meeting Venue: Departmental Seminar Hall;  
Meeting Date: 17.8.22 Meeting Time: 1.20 pm.; Meeting Venue: Departmental Meeting Room;

Subject: Mentor –Mentee Meeting for Odd Semester 2022 (AY 2022-2023) Session 1;

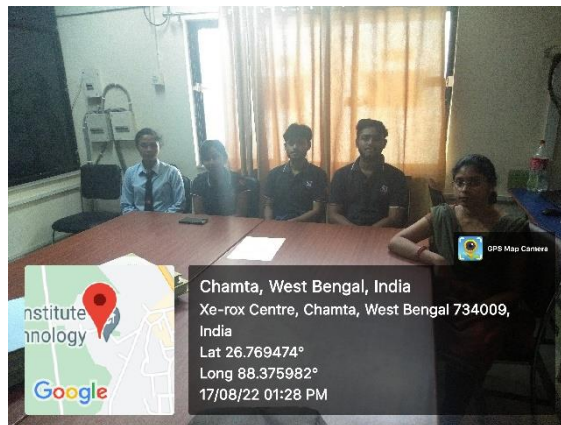
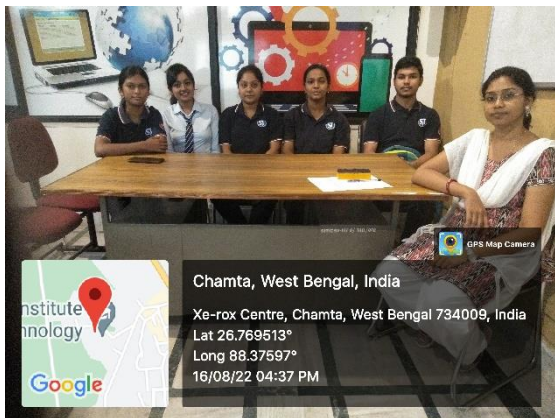
Address to: [prasunroy212@gmail.com](mailto:prasunroy212@gmail.com), [rajdeepsarkar6296@gmail.com](mailto:rajdeepsarkar6296@gmail.com), [parnadas096@gmail.com](mailto:parnadas096@gmail.com),  
[moumitapodder12@gmail.com](mailto:moumitapodder12@gmail.com), [preetam\\_sad@pm.me](mailto:preetam_sad@pm.me), [mehnazyeasmin0739@gmail.com](mailto:mehnazyeasmin0739@gmail.com), [asaha4327@gmail.com](mailto:asaha4327@gmail.com),  
[mayureedas777@gmail.com](mailto:mayureedas777@gmail.com) [Monalichaki09@gmail.com](mailto:Monalichaki09@gmail.com), [sweataghosh7171995@gmail.com](mailto:sweataghosh7171995@gmail.com),  
[manasidey5544@gmail.com](mailto:manasidey5544@gmail.com)

Copy to: [hod\\_csit@sittechno.org](mailto:hod_csit@sittechno.org) ;

## 4.2 Agenda:

15. Determination of student Academic and Non Academic gaps.
16. Enquiry on health-related issue of Mentees and his / her family member(s).
17. No. of Academic / Extra Curricular activities attended and motivation to attend future events.
18. Motivate the member for indulging in positive thought and attitude in their academic activities.
19. Peer learning activity details (eg. Club Activity, Skill Development, GDPI Session, Short Extempore)
20. Participation in Extra-Curricular activities - Dance, Sing, Music, Poetry, Sports.
21. Soft Skill details.
22. MOOC'S attended details.
23. Student Research Activity details if any with support provided
24. Scholarship details
25. Attendance details
26. Attendance detail of Training conducted by
  - d. Training and Placement
  - e. HOD
  - f. In house programs
27. Competitive Exam preparation details and motivation.
28. Placement preparation details.

## 4.4 Event Photograph (Geo tagged):



## 6. MENTORING SESSION RECORD

Meeting Date: 16.8.22; 17.8.22 Meeting Time: 4.30 pm.; Meeting Venue: Departmental Seminar Hall;

Meeting Date: 17.8.22 Meeting Time: 1.20 pm.; Meeting Venue: Departmental Meeting Room;

### 5.2 Session Summary:

Name of the Mentee:	Prasun Roy , Rajdeep Sarkar , Parna Das , Arnab Saha , Mayuree Das, Mehnaz Yeasmin, Moumita Podder Monali Chaki, Sweta Ghosh, Manasi Dey
Semester	5 <sup>th</sup>
Year:	3 <sup>rd</sup>
Admission Year:	2022-2023
Proposed Resolution:	<ol style="list-style-type: none"> <li>1. Checking course progress of the mentees.</li> <li>2. Status of the students' participation in different extracurricular activities and technical events.</li> <li>3. Status of enrolling in MOOCs courses.</li> <li>4. Students' attendance.</li> <li>5. Club Activity of the mentees.</li> <li>6. Attendance detail of mentees for Technical Training or departmental program conducted.</li> </ol>

## 5.2 Minutes of the Meeting (To be submitted to HOD):

REF. NO.: (SIT/CSE/Mentor-Mentee/Session-1 / 1)

Meeting Date: 16.8.22; Meeting Time: 4.30 pm.; Meeting Venue: Departmental Seminar Hall;  
Meeting Date: 17.8.22 Meeting Time: 1.20 pm.; Meeting Venue: Departmental Meeting Room;

Meeting Facilitator: Jayashree Singha;

Minutes Issued By: Jayashree Singha

Meeting Purpose/Agendas:

1. Determination of student Academic and Non Academic gaps.
  2. Enquiry on health-related issue of Mentees and his / her family member(s).
  3. No. of Academic / Extra Curricular activities attended and motivation to attend future events.
  4. Motivate the member for indulging in positive thought and attitude in their academic activities.
  5. Participation in Extra-Curricular activities - Dance, Sing, Music, Poetry, Sports.
  6. Soft Skill details.
  7. MOOC'S attended details.
  8. Attendance details
- 

V. Member Present: Prasun Roy , Rajdeep Sarkar , Parna Das , Arnab Saha , Mayuree Das, Mehnaz Yeasmin, Moumita Podder , Monali Chaki, Sweta Ghosh, Manasi Dey

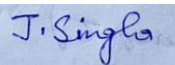
VI. Member Absent: Preetam Das

VII. Key Discussion Points on present agendas:

8. Mentees are enjoying their offline classes by attending most of the theories-Tutorials-labs. Their course progresses are satisfactory.
9. There are no mentionable health related issues faced by the mentees.
10. Mentees are motivated to participate in extracurricular activities e.g. dance, Singing, Music, Sports, Quiz, Newsletter, Wall magazine etc. in and outside the institutes to showcase their talents.
11. Mentees are instructed to participate in various technical events, internships to strengthen their technical skills and thereby helping them to acquire positive attitude.
12. Mentees are instructed to attend soft skill classes and trainings provided by the institute which will help them during campus recruitments.
13. A few of the mentees have undergone MOOCS courses and they are instructed to enroll for more MOOCS courses in different platforms e.g. NPTEL/SWAYSM, CourseEra, Edex to carry additional points in their semester result.
14. The overall attendance of the mentees are satisfactory.

VIII. Next Steps:

1. Checking course progress of the mentees.
2. Status of the students' participation in different extracurricular activities and technical events.
3. Status of enrolling in MOOCs courses.
4. Students' attendance.
5. Club Activity of the mentees.
6. Assistance required (if any) for research activity.
7. Attendance detail of mentees for Technical Training or departmental program conducted.



18.8.22

Signature of Mentor with date:

# MENTOR MENTEE MEETING

## 4.1 Notice-Call for Meeting:

REF. NO.: (SIT/CSE/Mentor-Mentee/Odd Sem 2022-23 / MM-02)

Meeting Date: 15.11.22; Meeting Time: 12.30 pm.; Meeting Venue: Departmental Meeting Room;

Subject: Mentor –Mentee Meeting for Odd Semester 2022 (AY 2022-2023) Session 2;

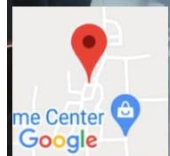
Address to: [ritusarkar900@gmail.com](mailto:ritusarkar900@gmail.com), [jswarnadeep@gmail.com](mailto:jswarnadeep@gmail.com), [aryanharsh93@gmail.com](mailto:aryanharsh93@gmail.com),  
[sudiptooy.choyan390@gmail.com](mailto:sudiptooy.choyan390@gmail.com), [shuvadey.slg@gmail.com](mailto:shuvadey.slg@gmail.com), [neevakumari2102@gmail.com](mailto:neevakumari2102@gmail.com),  
[pritamchakraborty7029@gmail.com](mailto:pritamchakraborty7029@gmail.com), [drishyachettri77@gamil.com](mailto:drishyachettri77@gamil.com), [debrajroypng21@gmail.com](mailto:debrajroypng21@gmail.com),  
[dibyashankarjha007@gmail.com](mailto:dibyashankarjha007@gmail.com), [dasmandir0@gmail.com](mailto:dasmandir0@gmail.com), [arkasen365@gmail.com](mailto:arkasen365@gmail.com), [myarupslg@gmail.com](mailto:myarupslg@gmail.com),  
[iishika0001@gmail.com](mailto:iishika0001@gmail.com), [micro.aniket@gmail.com](mailto:micro.aniket@gmail.com), [debadityachanda863@gmail.com](mailto:debadityachanda863@gmail.com)

Copy to: [hod\\_csit@sittechno.org](mailto:hod_csit@sittechno.org) ;

## 4.2 Agenda:

29. Determination of student Academic and Non Academic gaps.
30. Enquiry on health-related issue of Mentees and his / her family member(s).
31. No. of Academic / Extra Curricular activities attended and motivation to attend future events.
32. Motivate the member for indulging in positive thought and attitude in their academic activities.
33. Peer learning activity details (eg. Club Activity, Skill Development, GDPI Session, Short Extempore)
34. Participation in Extra-Curricular activities - Dance, Sing, Music, Poetry, Sports.
35. Soft Skill details.
36. MOOC'S attended details.
37. Student Research Activity details if any with support provided
38. Scholarship details
39. Attendance details
40. Attendance detail of Training conducted by
  - g. Training and Placement
  - h. HOD
  - i. In house programs
41. Competitive Exam preparation details and motivation.
42. Placement preparation details.

## 4.5 Event Photograph (Geo tagged):



null, West Bengal, India  
 null, null, West Bengal, India  
 Long 88.375394°  
 Lat 26.769683°  
 15/11/2022 01:12 PM

## 7. MENTORING SESSION RECORD

Date: 15.11.22

Time: 12.30 pm

Venue: Departmental Meeting Room

### 5.3 Session Summary:

Name of the Mentee:	NEEVA KUMARI, RITU SARKAR, PRITAM CHAKRABORTY, DEBRAJ ROY, ISHIKA GUPTA, ARYAN HARSH, DRISHYA CHETTRI
Semester	3rd
Year:	2 <sup>nd</sup>
Admission Year:	2022-2023
Proposed Resolution:	<ol style="list-style-type: none"> <li>1. Checking course progress of the mentees.</li> <li>2. Status of the students' participation in different extracurricular activities and technical events.</li> <li>3. Status of enrolling in MOOCs courses.</li> <li>4. Students' attendance.</li> <li>5. Club Activity of the mentees.</li> <li>6. Attendance detail of mentees for Technical Training or departmental program conducted.</li> <li>7. University exam and CA3 marks</li> </ol>



## 5.2 Minutes of the Meeting (To be submitted to HOD):

REF. NO.: (SIT/CSE/Mentor-Mentee/Odd Sem 2022-23 / MM-02)

Meeting Date: 15.11.22; Meeting Time: 12.30 pm.; Meeting Venue: Departmental Meeting Room;

Meeting Facilitator: Jayashree Singha;

Minutes Issued By: Jayashree Singha

Meeting Purpose/Agendas:

1. Determination of student Academic and Non Academic gaps.
  2. Enquiry on health-related issue of Mentees and his / her family member(s).
  3. No. of Academic / Extra Curricular activities attended and motivation to attend future events.
  4. Motivate the member for indulging in positive thought and attitude in their academic activities.
  5. Participation in Extra-Curricular activities - Dance, Sing, Music, Poetry, Sports.
  6. Soft Skill details.
  7. MOOC'S attended details.
  8. Attendance details
  9. University examination, question pattern etc
  10. CA3 performance
- 

IX. Member Present: NEEVA KUMARI, RITU SARKAR, PRITAM CHAKRABORTY, DEBRAJ ROY, ISHIKA GUPTA, ARYAN HARSH, DRISHYA CHETTRI

X. Member Absent: MANDIR DAS, SWARNADEEP JANA, SUDIPTO ROY, SHUBRAJIT DEY, DIBYA SHANKAR JHA, ARKA SEN, ARUP BISWAS, ANIKET CHOWDHURY, DEBADITYA CHANDA

XI. Key Discussion Points on present agendas:

15. Mentees are enjoying their offline classes by attending most of the theories-Tutorials-labs. Their course progresses are satisfactory.
16. There are no mentionable health related issues faced by the mentees.
17. Mentees are motivated to participate in extracurricular activities e.g. dance, Singing, Music, Sports, Quiz, Newsletter, Wall magazine etc. in and outside the institutes to showcase their talents.
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20. A few of the mentees have undergone MOOCS courses and they are instructed to enroll for more MOOCS courses in different platforms e.g. NPTEL/SWAYSM, CourseEra, Edex to carry additional points in their semester result.
21. The overall attendance of the mentees are satisfactory.

XII. Next Steps:

1. Checking course progress of the mentees.
2. Status of the students' participation in different extracurricular activities and technical events.
3. Status of enrolling in MOOCs courses.
4. Students' attendance.
5. Club Activity of the mentees.
6. Assistance required (if any) for research activity.
7. Attendance detail of mentees for Technical Training or departmental program conducted.
8. Performance in University Examination

J. Singla

15.11.22

Signature of Mentor with date:

# MENTOR MENTEE MEETING

## 4.1 Notice-Call for Meeting:

REF. NO.: (SIT/CSE/Mentor-Mentee/Odd Sem 2022-23 / MM-02)

Meeting Date: 16.11.22 Meeting Time: 3.00 pm.; Meeting Venue: Departmental Meeting Room;

Subject: Mentor –Mentee Meeting for Odd Semester 2022 (AY 2022-2023) Session 2;

Address to: [prasunroy212@gmail.com](mailto:prasunroy212@gmail.com), [rajdeepsarkar6296@gmail.com](mailto:rajdeepsarkar6296@gmail.com), [parnadas096@gmail.com](mailto:parnadas096@gmail.com),  
[moumitapodder12@gmail.com](mailto:moumitapodder12@gmail.com), [preetam\\_sad@pm.me](mailto:preetam_sad@pm.me), [mehnazyasmin0739@gmail.com](mailto:mehnazyasmin0739@gmail.com), [asaha4327@gmail.com](mailto:asaha4327@gmail.com),  
[mayureedas777@gmail.com](mailto:mayureedas777@gmail.com) [Monalichaki09@gmail.com](mailto:Monalichaki09@gmail.com), [sweataghosh7171995@gmail.com](mailto:sweataghosh7171995@gmail.com),  
[manasidey5544@gmail.com](mailto:manasidey5544@gmail.com)

Copy to: [hod\\_csit@sittechno.org](mailto:hod_csit@sittechno.org) ;

## 4.2 Agenda:

43. Determination of student Academic and Non Academic gaps.
44. Enquiry on health-related issue of Mentees and his / her family member(s).
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  - j. Training and Placement
  - k. HOD
  - l. In house programs
55. Competitive Exam preparation details and motivation.
56. Placement preparation details.

## 4.6 Event Photograph (Geo tagged):



## 8. MENTORING SESSION RECORD

Meeting Date: 16.11.22; Meeting Time: 3.00 pm.; Meeting Venue: Departmental Meeting Room;

### 5.4 Session Summary:

Name of the Mentee:	Prasun Roy , Rajdeep Sarkar , Parna Das , Arnab Saha , Mayuree Das, Sweta Ghosh, Manasi Dey
Semester	5 <sup>th</sup>
Year:	3 <sup>rd</sup>
Admission Year:	2022-2023
Proposed Resolution:	<ol style="list-style-type: none"> <li>1. Checking course progress of the mentees.</li> <li>2. Status of the students' participation in different extracurricular activities and technical events.</li> <li>3. Status of enrolling in MOOCs courses.</li> <li>4. Students' attendance.</li> <li>5. Club Activity of the mentees.</li> <li>6. Attendance detail of mentees for Technical Training or departmental program conducted.</li> <li>7. University exam and CA3 marks</li> </ol>

### 5.2 Minutes of the Meeting (To be submitted to HOD):

REF. NO.: (SIT/CSE/Mentor-Mentee/Session-1 / 1)

Meeting Date: 16.11.22; Meeting Time: 3.00 pm.; Meeting Venue: Departmental Meeting Room;

Meeting Facilitator: Jayashree Singha;

Minutes Issued By: Jayashree Singha

Meeting Purpose/Agendas:

1. Determination of student Academic and Non Academic gaps.
2. Enquiry on health-related issue of Mentees and his / her family member(s).

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  8. Attendance details
  9. University examination, question pattern etc
  10. CA3 performance
- 

XIII. Member Present: Prasun Roy , Rajdeep Sarkar , Parna Das , Arnab Saha , Mayuree Das, Sweta Ghosh, Manasi Dey

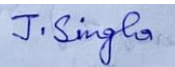
XIV. Member Absent: Mehnaz Yeasmin, Moumita Podder , Monali Chaki, Preetam Das

XV. Key Discussion Points on present agendas:

22. Mentees are enjoying their offline classes by attending most of the theories-Tutorials-labs. Their course progresses are satisfactory.
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28. The overall attendance of the mentees are satisfactory.
29. University Examination

XVI. Next Steps:

1. Checking course progress of the mentees.
2. Status of the students' participation in different extracurricular activities and technical events.
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4. Students' attendance.
5. Club Activity of the mentees.
6. Assistance required (if any) for research activity.
7. Attendance detail of mentees for Technical Training or departmental program conducted.
8. Performance in University Examination



16.11.22

Signature of Mentor with date:

# MENTOR MENTEE MEETING

## 4.1 Notice-Call for Meeting:

REF. NO.: (SIT/CSE/Mentor-Mentee/Odd Sem 2022-23 / MM-02)

Meeting Date: 16.11.22; Meeting Time: 2.00 pm.; Meeting Venue: Google Meet;

Subject: Mentor –Mentee Meeting for Odd Semester 2022 (AY 20212-2023) Session 2 ;

Address to: [kumarraushan08122000@gmail.com](mailto:kumarraushan08122000@gmail.com), [divyanganaganguly@gmail.com](mailto:divyanganaganguly@gmail.com), [1020sumit@gmail.com](mailto:1020sumit@gmail.com),

[arupsen39@gmail.com](mailto:arupsen39@gmail.com), [ashutosh.s993427@gmail.com](mailto:ashutosh.s993427@gmail.com), [sangita70018@gmail.com](mailto:sangita70018@gmail.com),

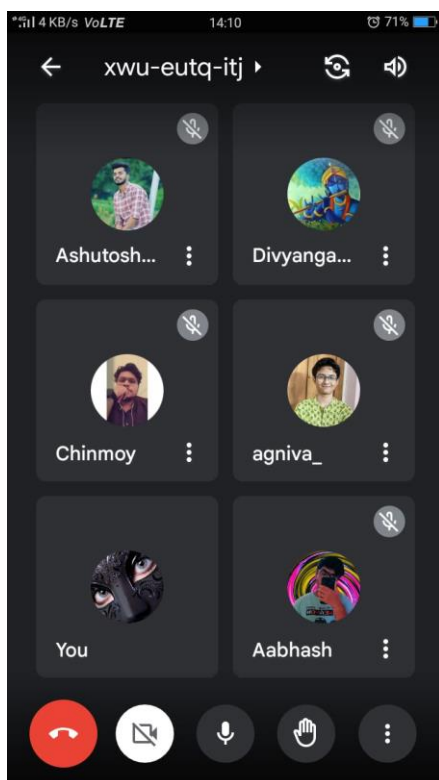
[bikashkumarsingh607@gmail.com](mailto:bikashkumarsingh607@gmail.com), [jainaabhash6@gmail.com](mailto:jainaabhash6@gmail.com), [chinmoybiswas320@gmail.com](mailto:chinmoybiswas320@gmail.com)

Copy to: [hod\\_csit@sittechno.org](mailto:hod_csit@sittechno.org) ;

## 4.2 Agenda:

57. Determination of student Academic and Non Academic gaps.
58. Enquiry on health-related issue of Mentees and his / her family member(s).
59. No. of Academic / Extra Curricular activities attended and motivation to attend future events.
60. Motivate the member for indulging in positive thought and attitude in their academic activities.
61. Peer learning activity details (eg. Club Activity, Skill Development, GDPI Session, Short Extempore)
62. Participation in Extra-Curricular activities - Dance, Sing, Music, Poetry, Sports.
63. Soft Skill details.
64. MOOC'S attended details.
65. Student Research Activity details if any with support provided
66. Scholarship details
67. Attendance details
68. Attendance detail of Training conducted by
  - m. Training and Placement
  - n. HOD
  - o. In house programs
69. Competitive Exam preparation details and motivation.
70. Placement preparation details.

## 4.7 Event Photograph:



## 9. MENTORING SESSION RECORD

Date: 16.11.22

Time: 2.00 pm

Venue: Google Meet

### 5.5 Session Summary:

Name of the Mentee:	DIVYANGANA GANGULY UMIT KUMAR AGNIVA SENGUPTA ASHUTOSH SHARAN SINGH AABHASH JAIN CHINMOY BISWAS
Semester	7 <sup>th</sup>
Year:	4 <sup>th</sup>
Admission Year:	2019-2023
Proposed Resolution:	<ol style="list-style-type: none"> <li>1. Checking course progress of the mentees.</li> <li>2. Status of the students' participation in different extracurricular activities and technical events.</li> <li>3. Status of enrolling in MOOCs courses.</li> <li>4. Status of career development</li> <li>5. Placement status</li> <li>6. Attendance detail of mentees for Technical Training or departmental program conducted.</li> <li>7. Assistance for project work ( or research work (if any )</li> <li>8. Project progress status</li> </ol>

## 5.2 Minutes of the Meeting (To be submitted to HOD):

REF. NO.: (SIT/CSE/Mentor-Mentee/ Odd Sem 2022-23 / MM-02)

Meeting Date: 16.11.22; Meeting Time: 2.00 pm.; Meeting Venue: Google Meet;

Meeting Facilitator: Jayashree Singha;

Minutes Issued By: Jayashree Singha

Meeting Purpose/Agendas:

1. Determination of student Academic and Non Academic gaps.
  2. Enquiry on health-related issue of Mentees and his / her family member(s).
  3. No. of Academic / Extra Curricular activities attended and motivation to attend future events.
  4. Motivate the member for indulging in positive thought and attitude in their academic activities.
  5. Participation in Extra-Curricular activities - Dance, Sing, Music, Poetry, Sports.
  6. Soft Skill details.
  7. MOOC'S attended details.
  8. Attendance details
  9. Career development
  10. Placement status
  11. Assistance for project work ( or research work (if any )
- 

XVII. Member Present: DIVYANGANA GANGULY, AGNIVA SENGUPTA , ASHUTOSH SHARAN SINGH, AABHASH JAIN , CHINMOY BISWAS

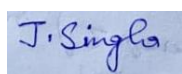
Member Absent: SUMIT KUMAR, SANGITA MALLICK, BIKASH KUMAR SINGH, RAUSHAN KUMAR,

XVIII. Key Discussion Points on present agendas:

- a. Mentees are enjoying their offline classes by attending most of the theories-Tutorials-labs. Their course progresses are satisfactory.
- b. There are no mentionable health related issues faced by the mentees.
- c. Mentees are motivated to participate in extracurricular activities e.g. dance, Singing, Music, Sports, Quiz, Newsletter, Wall magazine etc. in and outside the institutes to showcase their talents.
- d. Mentees are instructed to participate in various technical events, internships to strengthen their technical skills and thereby helping them to acquire positive attitude.
- e. Mentees are instructed to attend soft skill classes and trainings provided by the institute which will help them during campus recruitments.
- f. A few of the mentees have undergone MOOCS courses and they are instructed to enroll for more MOOCS courses in different platforms e.g. NPTEL/SWAYSM, CourseEra, Edex to carry additional points in their semester result.
- g. The overall academic performance and attendance of the mentees are satisfactory.
- h. Information shared regarding University Examination

XIX. Next Steps:

1. Checking overall progress of the mentees.
2. Status of the students' participation in different technical events.
3. Status of career development
4. Placement status
5. Attendance detail of mentees for departmental program conducted.
6. Assistance for project work or research work (if any )



16.11.22

Signature of Mentor with date:

# MENTOR MENTEE MEETING

## 4.1 Notice-Call for Meeting:

REF. NO.: (SIT/CSE/Mentor-Mentee/Session-1 / 1)

Meeting Date: 9.3.22; Meeting Time: 1.20 pm.; Meeting Venue: Departmental Seminar Hall;

Subject: Mentor –Mentee Meeting for Even Semester 2022 (AY 2021-2022) Session 1 ;

Address to: [prasunroy212@gmail.com](mailto:prasunroy212@gmail.com), [rajdeepsarkar6296@gmail.com](mailto:rajdeepsarkar6296@gmail.com), [parnadas096@gmail.com](mailto:parnadas096@gmail.com),  
[moumitapodder12@gmail.com](mailto:moumitapodder12@gmail.com), [preetam\\_sad@pm.me](mailto:preetam_sad@pm.me), [mehnazyeammin0739@gmail.com](mailto:mehnazyeammin0739@gmail.com), [asaha4327@gmail.com](mailto:asaha4327@gmail.com),  
[mayureedas777@gmail.com](mailto:mayureedas777@gmail.com)

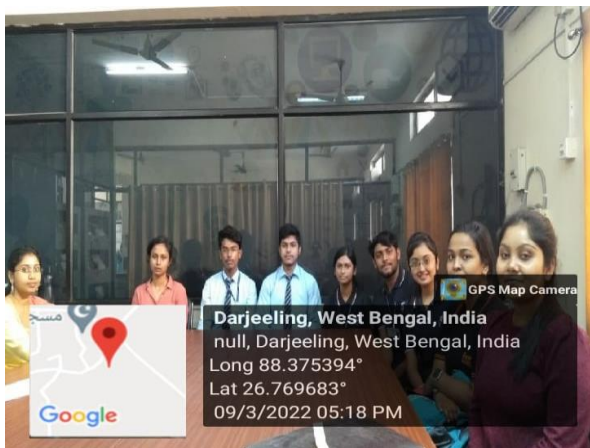
Copy to: [hod\\_csit@sittechno.org](mailto:hod_csit@sittechno.org) ;

## 4.2 Agenda:

71. Determination of student Academic and Non Academic gaps.
72. Enquiry on health-related issue of Mentees and his / her family member(s).
73. No. of Academic / Extra Curricular activities attended and motivation to attend future events.
74. Motivate the member for indulging in positive thought and attitude in their academic activities.
75. Peer learning activity details (eg. Club Activity, Skill Development, GDPI Session, Short Extempore)
76. Participation in Extra-Curricular activities - Dance, Sing, Music, Poetry, Sports.
77. Soft Skill details.
78. MOOC'S attended details.
79. Student Research Activity details if any with support provided
80. Scholarship details
81. Attendance details
82. Attendance detail of Training conducted by
  - p. Training and Placement
  - q. HOD
  - r. In house programs
83. Competitive Exam preparation details and motivation.
84. Placement preparation details.

## 4.8 Event Photograph (Geo tagged):





## 10. MENTORING SESSION RECORD

Date: 9.3.22

Time: 1.20 pm

Venue: Departmental Seminar Hall

### 5.6 Session Summary:

Name of the Mentee:	Prasun Roy , Rajdeep Sarkar , Parna Das , ARNAB SAHA , Mayuree Das, MONALI CHAKI, SWETA GHOSH, MANASI DEY
Semester	4 <sup>th</sup>
Year:	2 <sup>nd</sup>
Admission Year:	2020-2021
Proposed Resolution:	<ol style="list-style-type: none"> <li>1. Checking course progress of the mentees.</li> <li>2. Status of the students' participation in different extracurricular activities and technical events.</li> <li>3. Status of enrolling in MOOCs courses.</li> <li>4. Students' attendance.</li> <li>5. Club Activity of the mentees.</li> <li>6. Attendance detail of mentees for Technical Training or departmental program conducted.</li> </ol>

## 5.2 Minutes of the Meeting (To be submitted to HOD):

REF. NO.: (SIT/CSE/Mentor-Mentee/Session-1 / 1)

Meeting Date: 9.3.22; Meeting Time: 1.20 pm.; Meeting Venue: Departmental Seminar Hall;

Meeting Facilitator: Jayashree Singha; Minutes Issued By: Jayashree Singha

Meeting Purpose/Agendas:

1. Determination of student Academic and Non Academic gaps.
  2. Enquiry on health-related issue of Mentees and his / her family member(s).
  3. No. of Academic / Extra Curricular activities attended and motivation to attend future events.
  4. Motivate the member for indulging in positive thought and attitude in their academic activities.
  5. Participation in Extra-Curricular activities - Dance, Sing, Music, Poetry, Sports.
  6. Soft Skill details.
  7. MOOC'S attended details.
  8. Attendance details
- 

XX. Member Present: Prasun Roy , Rajdeep Sarkar , Parna Das , ARNAB SAHA , Mayuree Das,  
MONALI CHAKI, SWETA GHOSH, MANASI DEY

XXI. Member Absent: Mehnaz Yeasmin , Preetam Das , Moumita Podder

XXII. Key Discussion Points on present agendas:

30. Mentees are enjoying their offline classes by attending most of the theories-Tutorials-labs. Their course progresses are satisfactory.
31. There are no mentionable health related issues faced by the mentees.
32. Mentees are motivated to participate in extracurricular activities e.g. dance, Singing, Music, Sports, Quiz, Newsletter, Wall magazine etc. in and outside the institutes to showcase their talents.
33. Mentees are instructed to participate in various technical events, internships to strengthen their technical skills and thereby helping them to acquire positive attitude.
34. Mentees are instructed to attend soft skill classes and trainings provided by the institute which will help them during campus recruitments.
35. A few of the mentees have undergone MOOCS courses and they are instructed to enroll for more MOOCS courses in different platforms e.g. NPTEL/SWAYSM, CourseEra, Edex to carry additional points in their semester result.
36. The overall attendance of the mentees are satisfactory.

XXIII. Next Steps:

1. Checking course progress of the mentees.
2. Status of the students' participation in different extracurricular activities and technical events.
3. Status of enrolling in MOOCs courses.
4. Students' attendance.
5. Club Activity of the mentees.
6. Assistance required (if any) for research activity.
7. Attendance detail of mentees for Technical Training or departmental program conducted.



9.3.22

Signature of Mentor with date:

# MENTOR MENTEE MEETING

## 4.1 Notice-Call for Meeting:

REF. NO.: (SIT/CSE/Mentor-Mentee/Session-1 / 1)

Meeting Date: 9.3.22; Meeting Time: 4.40 pm.; Meeting Venue: Departmental Library Room;

Subject: Mentor –Mentee Meeting for Even Semester 2022 (AY 2021-2022) Session 1 ;

Address to: [kumarraushan08122000@gmail.com](mailto:kumarraushan08122000@gmail.com), [divyanganaganguly@gmail.com](mailto:divyanganaganguly@gmail.com), [1020sumit@gmail.com](mailto:1020sumit@gmail.com),

[arupsen39@gmail.com](mailto:arupsen39@gmail.com), [ashutosh.s993427@gmail.com](mailto:ashutosh.s993427@gmail.com), [sangita70018@gmail.com](mailto:sangita70018@gmail.com),

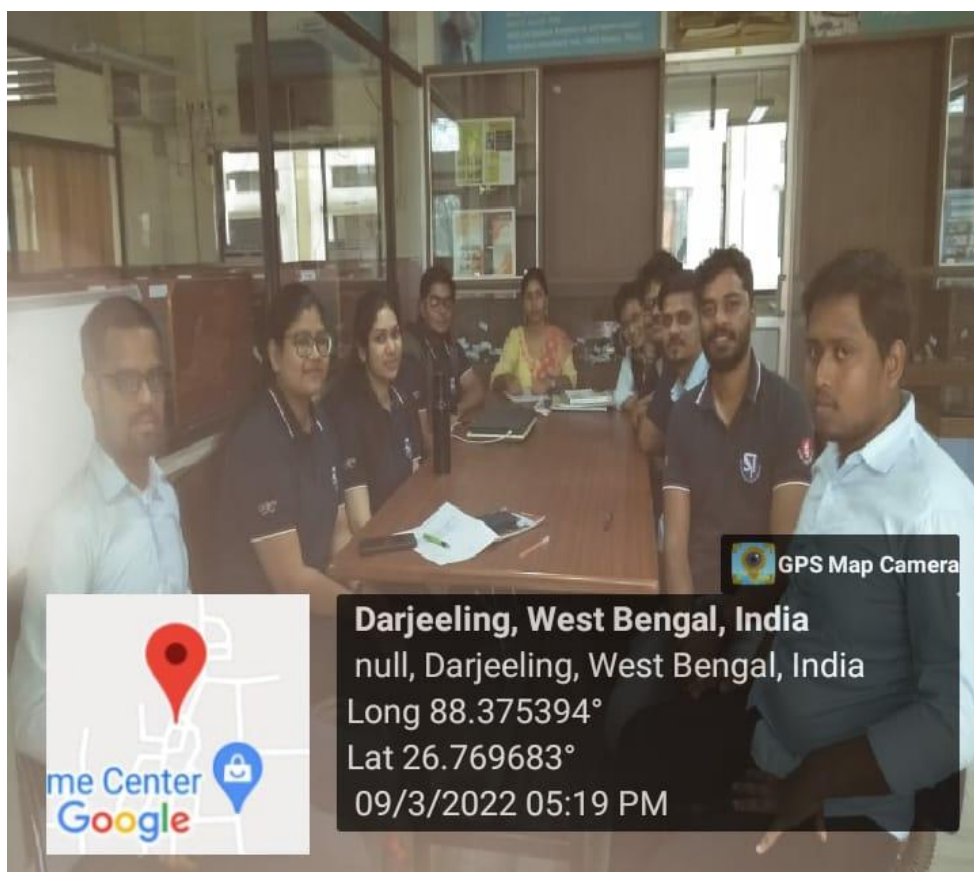
[bikashkumarsingh607@gmail.com](mailto:bikashkumarsingh607@gmail.com), [jainaabhash6@gmail.com](mailto:jainaabhash6@gmail.com), [chinmoybiswas320@gmail.com](mailto:chinmoybiswas320@gmail.com)

Copy to: [hod\\_csit@sittechno.org](mailto:hod_csit@sittechno.org) ;

## 4.2 Agenda:

85. Determination of student Academic and Non Academic gaps.
86. Enquiry on health-related issue of Mentees and his / her family member(s).
87. No. of Academic / Extra Curricular activities attended and motivation to attend future events.
88. Motivate the member for indulging in positive thought and attitude in their academic activities.
89. Peer learning activity details (eg. Club Activity, Skill Development, GDPI Session, Short Extempore)
90. Participation in Extra-Curricular activities - Dance, Sing, Music, Poetry, Sports.
91. Soft Skill details.
92. MOOC'S attended details.
93. Student Research Activity details if any with support provided
94. Scholarship details
95. Attendance details
96. Attendance detail of Training conducted by
  - s. Training and Placement
  - t. HOD
  - u. In house programs
97. Competitive Exam preparation details and motivation.
98. Placement preparation details.

## 4.9 Event Photograph (Geo tagged):



## 11. MENTORING SESSION RECORD

Date: 9.3.22

Time: 4.40 pm

Venue: Departmental Library Room

### 5.7 Session Summary:

Name of the Mentee:	RAUSHAN KUMAR DIVYANGANA GANGULY SUMIT KUMAR AGNIVA SENGUPTA ASHUTOSH SHARAN SINGH SANGITA MALLICK BIKASH KUMAR SINGH AABHASH JAIN CHINMOY BISWAS
Semester	6 <sup>th</sup>
Year:	3 <sup>rd</sup>
Admission Year:	2019-2023

Proposed Resolution:	<ol style="list-style-type: none"> <li>1. Checking course progress of the mentees.</li> <li>2. Status of the students' participation in different extracurricular activities and technical events.</li> <li>3. Status of enrolling in MOOCs courses.</li> <li>4. Students' attendance.</li> <li>5. Club Activity of the mentees.</li> <li>6. Assistance required (if any) for project activity.</li> <li>7. Attendance detail of mentees for Technical Training or departmental program conducted.</li> </ol>
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## 5.2 Minutes of the Meeting (To be submitted to HOD):

REF. NO.: (SIT/CSE/Mentor-Mentee/Session-1 / 1)

Meeting Date: 9.3.22; Meeting Time: 4.40 pm.; Meeting Venue: Departmental Library Room;

Meeting Facilitator: Jayashree Singha; Minutes Issued By: Jayashree Singha

Meeting Purpose/Agendas:

1. Determination of student Academic and Non Academic gaps.
2. Enquiry on health-related issue of Mentees and his / her family member(s).
3. No. of Academic / Extra Curricular activities attended and motivation to attend future events.
4. Motivate the member for indulging in positive thought and attitude in their academic activities.
5. Participation in Extra-Curricular activities - Dance, Sing, Music, Poetry, Sports.
6. Soft Skill details.
7. MOOC'S attended details.
8. Attendance details

XXIV. Member Present: RAUSHAN KUMAR, DIVYANGANA GANGULY , SUMIT KUMAR , AGNIVA SENGUPTA , ASHUTOSH SHARAN SINGH, SANGITA MALLICK , BIKASH KUMAR SINGH, AABHASH JAIN , CHINMOY BISWAS

XXV. Member Absent: none

XXVI. Key Discussion Points on present agendas:

37. Mentees are enjoying their offline classes by attending most of the theories-Tutorials-labs. Their course progresses are satisfactory.
38. There are no mentionable health related issues faced by the mentees.
39. Mentees are motivated to participate in extracurricular activities e.g. dance, Singing, Music, Sports, Quiz, Newsletter, Wall magazine etc. in and outside the institutes to showcase their talents.
40. Mentees are instructed to participate in various technical events, internships to strengthen their technical skills and thereby helping them to acquire positive attitude.
41. Mentees are instructed to attend soft skill classes and trainings provided by the institute which will help them during campus recruitments.
42. A few of the mentees have undergone MOOCS courses and they are instructed to enroll for more MOOCS courses in different platforms e.g. NPTEL/SWAYSME, CourseEra, Edex to carry additional points in their semester result.
43. The overall attendance of the mentees are satisfactory.

XXVII. Next Steps:

1. Checking course progress of the mentees.
2. Status of the students' participation in different extracurricular activities and technical events.
3. Status of enrolling in MOOCs courses.
4. Students' attendance.
5. Club Activity of the mentees.
6. Assistance required (if any) for project activity.
7. Attendance detail of mentees for Technical Training or departmental program conducted.

J. Singla

9.3.22

Signature of Mentor with date:

## **MENTOR MENTEE MEETING**

### **4.1 Notice-Call for Meeting:**

REF. NO.: (SIT/CSE/Mentor-Mentee/Session-1 / 1)

Meeting Date: 8.3.22; Meeting Time: 4.00 pm.; Meeting Venue: gmeet;

Subject: Mentor –Mentee Meeting for Even Semester 2022 (AY 2021-2022) Session 1 ;

Address to: [talktomoupriya25@gmail.com](mailto:talktomoupriya25@gmail.com), [mayurighosh18@gmail.com](mailto:mayurighosh18@gmail.com), [mayankraj096@gmail.com](mailto:mayankraj096@gmail.com),  
[manishananddav@gmail.com](mailto:manishananddav@gmail.com), [msa20899@gmail.com](mailto:msa20899@gmail.com), [kunalpalit006@gmail.com](mailto:kunalpalit006@gmail.com),  
[hatikrishnendu135@gmail.com](mailto:hatikrishnendu135@gmail.com), [kimsinha786@gmail.com](mailto:kimsinha786@gmail.com), [gkaushik28@gmail.com](mailto:gkaushik28@gmail.com)

Copy to: [hod\\_csit@sittechno.org](mailto:hod_csit@sittechno.org) ;

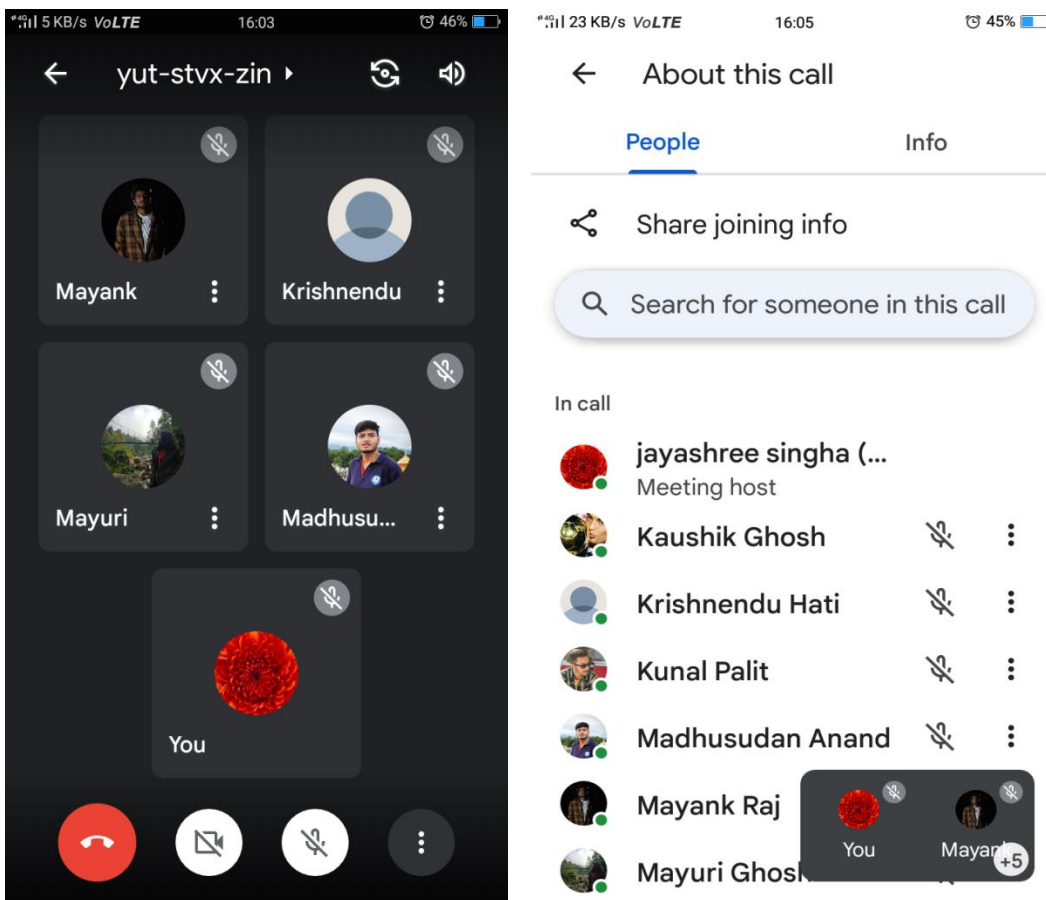
### **4.2 Agenda:**

99. Determination of student Academic and Non Academic gaps.
100. Enquiry on health-related issue of Mentees and his / her family member(s).
101. No. of Academic / Extra Curricular activities attended and motivation to attend future events.
102. Motivate the member for indulging in positive thought and attitude in their academic activities.
103. Peer learning activity details (eg. Club Activity, Skill Development, GDPI Session, Short Extempore)
104. Participation in Extra-Curricular activities - Dance, Sing, Music, Poetry, Sports.
105. Soft Skill details.
106. MOOC'S attended details.
107. Student Research Activity details if any with support provided
108. Scholarship details
109. Attendance details

110. Attendance detail of Training conducted by
  - v. Training and Placement
  - w. HOD
  - x. In house programs
111. Competitive Exam preparation details and motivation.
112. Placement preparation details.

#### 4.10 Event Photograph (Geo tagged):

<https://meet.google.com/gpt-osbb-qzz?authuser=0&hs=122>



## 12. MENTORING SESSION RECORD

Date: 8.3.22

Time: 4.00 pm

Venue: gmeet

### 5.8 Session Summary:

Name of the Mentee:	MAYURI GHOSH MAYANK RAJ MURLIDHARAN MADHUSUDAN ANAND KUNAL PALIT KRISHNENDU HATI KAUSHIK GHOSH
Semester	8 <sup>th</sup>
Year:	4 <sup>th</sup>

Admission Year:	2018-2020
Proposed Resolution:	<ol style="list-style-type: none"> <li>1. Checking course progress of the mentees.</li> <li>2. Status of the students' participation in different extracurricular activities and technical events.</li> <li>3. Status of enrolling in MOOCs courses.</li> <li>4. Status of career development</li> <li>5. Placement status</li> <li>6. Attendance detail of mentees for Technical Training or departmental program conducted.</li> <li>7. Assistance for project work ( or research work (if any )</li> </ol>

## 5.2 Minutes of the Meeting (To be submitted to HOD):

REF. NO.: (SIT/CSE/Mentor-Mentee/Session-1 / 1)

Meeting Date: 8.3.22; Meeting Time: 4.00 pm.; Meeting Venue: gmeet  
<https://meet.google.com/gpt-osbb-qzz?authuser=0&hs=122>;

Meeting Facilitator: Jayashree Singha; Minutes Issued By: Jayashree Singha

Meeting Purpose/Agendas:

1. Determination of student Academic and Non Academic gaps.
2. Enquiry on health-related issue of Mentees and his / her family member(s).
3. No. of Academic / Extra Curricular activities attended and motivation to attend future events.
4. Motivate the member for indulging in positive thought and attitude in their academic activities.
5. Participation in Extra-Curricular activities - Dance, Sing, Music, Poetry, Sports.
6. Soft Skill details.
7. MOOC'S attended details.



8. Attendance details
  12. Career development
  13. Placement status
  14. Assistance for project work ( or research work (if any )
- 

XXVIII. Member Present:, MAYURI GHOSH, MAYANK RAJ MURLIDHARAN, MADHUSUDAN ANAND, KUNAL PALIT, KRISHNENDU HATI, KAUSHIK GHOSH


XXIX. Member Absent: MOUPIYA ROY, MANISH KUMAR MAHATO, KIM KUMARI

XXX. Key Discussion Points on present agendas:

44. Mentees are enjoying their offline classes by attending most of the theories-Tutorials-labs. Their course progresses are satisfactory.
45. There are no mentionable health related issues faced by the mentees.
46. Mentees are motivated to participate in extracurricular activities e.g. dance, Singing, Music, Sports, Quiz, Newsletter, Wall magazine etc. in and outside the institutes to showcase their talents.
47. Mentees are instructed to participate in various technical events, internships to strengthen their technical skills and thereby helping them to acquire positive attitude.
48. Mentees are instructed to attend soft skill classes and trainings provided by the institute which will help them during campus recruitments.
49. A few of the mentees have undergone MOOCS courses and they are instructed to enroll for more MOOCS courses in different platforms e.g. NPTEL/SWAYSM, CourseEra, Edex to carry additional points in their semester result.
50. The overall attendance of the mentees are satisfactory.

XXXI. Next Steps:

1. Checking course progress of the mentees.
2. Status of the students' participation in different extracurricular activities and technical events.
3. Status of enrolling in MOOCs courses.
4. Status of career development
5. Placement status
6. Attendance detail of mentees for Technical Training or departmental program conducted.
7. Assistance for project work ( or research work (if any )

 8.3.22

Signature of Mentor with date:

## **MENTOR MENTEE MEETING**

### **4.1 Notice-Call for Meeting:**

REF. NO.: (SIT/CSE/Mentor-Mentee/Session-2 / )

Meeting Date: 4.5.22; Meeting Time: 4.00 pm.; Meeting Venue: Departmental Seminar Hall;

Subject: Mentor –Mentee Meeting for Even Semester 2022 (AY 2021-2022) Session 2 ;

Address to: [prasunroy212@gmail.com](mailto:prasunroy212@gmail.com), [rajdeepsarkar6296@gmail.com](mailto:rajdeepsarkar6296@gmail.com), [parnadas096@gmail.com](mailto:parnadas096@gmail.com),

[moumitapodder12@gmail.com](mailto:moumitapodder12@gmail.com), [preetam\\_sad@pm.me](mailto:preetam_sad@pm.me), [mehnazyeasmin0739@gmail.com](mailto:mehnazyeasmin0739@gmail.com), [asaha4327@gmail.com](mailto:asaha4327@gmail.com),  
[mayureedas777@gmail.com](mailto:mayureedas777@gmail.com) , [Monalichaki09@gmail.com](mailto:Monalichaki09@gmail.com), [sweataghosh7171995@gmail.com](mailto:sweataghosh7171995@gmail.com),  
[manasidey5544@gmail.com](mailto:manasidey5544@gmail.com),

Copy to: [hod\\_csit@sittechno.org](mailto:hod_csit@sittechno.org) ;

## **4.2 Agenda:**

113. Determination of student Academic and Non Academic gaps.
114. Enquiry on health-related issue of Mentees and his / her family member(s).
115. No. of Academic / Extra Curricular activities attended and motivation to attend future events.
116. Motivate the member for indulging in positive thought and attitude in their academic activities.
117. Peer learning activity details (eg. Club Activity, Skill Development, GDPI Session, Short Extempore)
118. Participation in Extra-Curricular activities - Dance, Sing, Music, Poetry, Sports.
119. Soft Skill details.
120. MOOC'S attended details.
121. Student Research Activity details if any with support provided
122. Scholarship details
123. Attendance details
124. Attendance detail of Training conducted by
  - y. Training and Placement
  - z. HOD
    - aa. In house programs
125. Competitive Exam preparation details and motivation.
126. Placement preparation details.

## **4.11 Event Photograph (Geo tagged):**



### 13. MENTORING SESSION RECORD

Date: 5.5.22

Time: 4.00 pm

Venue: Departmental Seminar Hall

#### 5.9 Session Summary:

Name of the Mentee:	Prasun Roy , Rajdeep Sarkar , Parna Das , Moumita Poddar, Preetam Das, ARNAB SAHA , Mayuree Das, Moumita Poddar, Mehnaz Yeasmin , SWETA GHOSH, MANASI DEY, Monali Chaki
Semester	4 <sup>th</sup>
Year:	2 <sup>nd</sup>
Admission Year:	2020-2021
Proposed Resolution:	<ol style="list-style-type: none"> <li>1. Checking course progress of the mentees.</li> <li>2. Status of the students' participation in different extracurricular activities and technical events.</li> <li>3. Status of enrolling in MOOCs courses.</li> <li>4. Students' attendance and academic progress.</li> <li>5. Club Activity of the mentees.</li> <li>6. Attendance detail of mentees for departmental program conducted.</li> <li>7. Skill Development</li> </ol>

#### 5.2 Minutes of the Meeting (To be submitted to HOD):

Meeting Date: 5.5.22; Meeting Time: 4.00 pm.; Meeting Venue: Departmental Seminar Hall;

Meeting Facilitator: Jayashree Singha; Minutes Issued By: Jayashree Singha

Meeting Purpose/Agendas:

1. Determination of student Academic and Non Academic gaps.
  2. Enquiry on health-related issue of Mentees and his / her family member(s).
  3. No. of Academic / Extra Curricular activities attended and motivation to attend future events.
  4. Motivate the member for indulging in positive thought and attitude in their academic activities.
  5. Participation in Extra-Curricular activities - Dance, Sing, Music, Poetry, Sports.
  6. Soft Skill details.
  7. MOOC'S attended details.
  8. Academic Progress Details
  9. Attendance details
  10. Details of University Examination and 2nd Assessment
- 

Member Present: Prasun Roy , Rajdeep Sarkar , Parna Das , ARNAB SAHA , Mayuree Das, Moumita Poddar, SWETA GHOSH, MANASI DEY

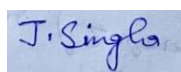
XXXII. Member Absent: Mehnaz Yeasmin , Preetam Das , Monali Chaki

XXXIII. Key Discussion Points on present agendas:

51. Mentees are enjoying their offline classes by attending most of the theories-Tutorials-labs. Their course progresses are satisfactory.
52. There are no mentionable health related issues faced by the mentees.
53. Mentees are motivated to participate in extracurricular activities e.g. dance, Singing, Music, Sports, Quiz, Newsletter, Wall magazine etc. in and outside the institutes to showcase their talents.
54. Mentees are instructed to participate in various technical events, internships to strengthen their technical skills and thereby helping them to acquire positive attitude.
55. Mentees are instructed to attend soft skill classes and trainings provided by the institute which will help them during campus recruitments.
56. A few of the mentees have undergone MOOCS courses and they are instructed to enroll for more MOOCS courses in different platforms e.g. NPTEL/SWAYSM, CourseEra, Edex to carry additional points in their semester result.
57. The overall academic performance and attendance of the mentees are satisfactory.
58. Information shared regarding University Examination and 2nd Assessment
- 59.

XXXIV. Next Steps:

1. Checking course progress of the mentees.
2. Status of the students' participation in different extracurricular activities and technical events.
3. Students' Academic Progress and attendance.
5. Club Activity of the mentees.
6. Assistance required (if any) for project.
7. Motivation for Internship,
8. Brush up courses for campus interviews.
9. Focus on coding



5.5.22

Signature of Mentor with date:

## . MENTOR MENTEE MEETING

### 4.1 Notice-Call for Meeting:

REF. NO.: (SIT/CSE/Mentor-Mentee/Session-2 / 1)

Meeting Date: 5.5.22; Meeting Time: 2.30 pm.; Meeting Venue: Departmental Meeting Room;

Subject: Mentor –Mentee Meeting for Even Semester 2022 (AY 2021-2022) Session 2 ;

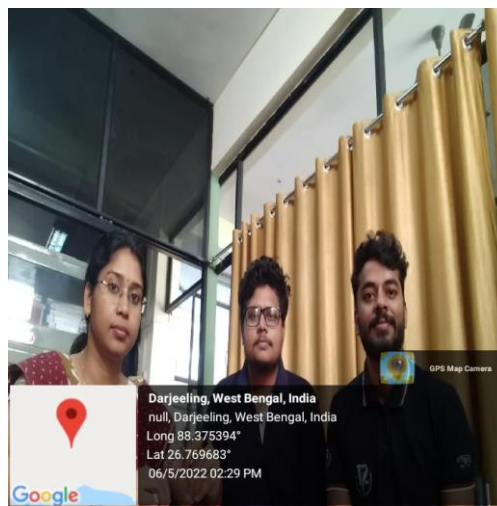
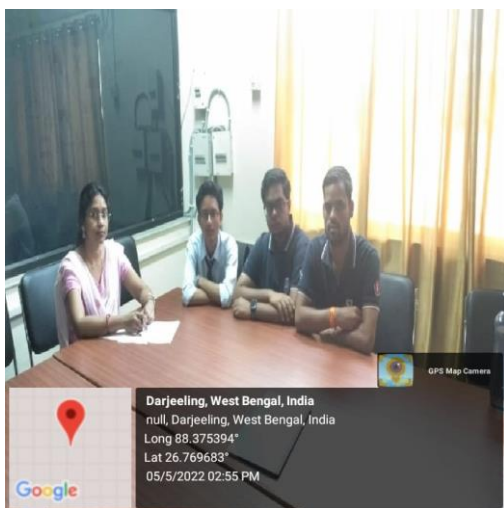
Address to: [kumarraushan08122000@gmail.com](mailto:kumarraushan08122000@gmail.com), [divyanganaganguly@gmail.com](mailto:divyanganaganguly@gmail.com), [1020sumit@gmail.com](mailto:1020sumit@gmail.com),  
[arupsen39@gmail.com](mailto:arupsen39@gmail.com), [ashutosh.s993427@gmail.com](mailto:ashutosh.s993427@gmail.com), [sangita70018@gmail.com](mailto:sangita70018@gmail.com),  
[bikashkumarsingh607@gmail.com](mailto:bikashkumarsingh607@gmail.com), [jainaabhash6@gmail.com](mailto:jainaabhash6@gmail.com), [chinmoybiswas320@gmail.com](mailto:chinmoybiswas320@gmail.com)

Copy to: [hod\\_csit@sittechno.org](mailto:hod_csit@sittechno.org) ;

### 4.2 Agenda:

127. Determination of student Academic and Non Academic gaps.
128. Enquiry on health-related issue of Mentees and his / her family member(s).
129. No. of Academic / Extra Curricular activities attended and motivation to attend future events.
130. Motivate the member for indulging in positive thought and attitude in their academic activities.
131. Peer learning activity details (eg. Club Activity, Skill Development, GDPI Session, Short Extempore)
132. Participation in Extra-Curricular activities - Dance, Sing, Music, Poetry, Sports.
133. Soft Skill details.
134. MOOC'S attended details.
135. Student Research Activity details if any with support provided
136. Scholarship details
137. Attendance details
138. Attendance detail of Training conducted by
  - bb. Training and Placement
  - cc. HOD
  - dd. In house programs
139. Competitive Exam preparation details and motivation.
140. Placement preparation details.

### 4.12 Event Photograph (Geo tagged):



## 14. MENTORING SESSION RECORD

Date: 5.5.22

Time: 2.30 pm

Venue: Departmental Meeting Room

### 5.10 Session Summary:

Name of the Mentee:	<p>RAUSHAN KUMAR</p> <p>DIVYANGANA GANGULY</p> <p>SUMIT KUMAR</p> <p>AGNIVA SENGUPTA</p> <p>ASHUTOSH SHARAN SINGH</p> <p>SANGITA MALLICK</p> <p>BIKASH KUMAR SINGH</p> <p>AABHASH JAIN</p> <p>CHINMOY BISWAS</p>
Semester	6 <sup>th</sup>
Year:	3 <sup>rd</sup>
Admission Year:	2019-2023

<p>Proposed Resolution:</p>	<ol style="list-style-type: none"> <li>1. Checking course progress of the mentees.</li> <li>2. Status of the students' participation in different extracurricular activities and technical events.</li> <li>3. Status of enrolling in MOOCs courses.</li> <li>4. Students' attendance and academic progress.</li> <li>5. Club Activity of the mentees.</li> <li>6. Assistance required (if any) for project activity.</li> <li>7. Attendance detail of mentees for Technical Training or departmental program conducted.</li> <li>8. Skill Development</li> </ol>
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## 5.2 Minutes of the Meeting (To be submitted to HOD):

REF. NO.: (SIT/CSE/Mentor-Mentee/Session-2 /)

Meeting Date: 5.5.22; Meeting Time: 2.30 pm.; Meeting Venue: Departmental Meeting Room;

Meeting Facilitator: Jayashree Singha; Minutes Issued By: Jayashree Singha

Meeting Purpose/Agendas:

1. Determination of student Academic and Non Academic gaps.
2. Enquiry on health-related issue of Mentees and his / her family member(s).
3. No. of Academic / Extra Curricular activities attended and motivation to attend future events.
4. Motivate the member for indulging in positive thought and attitude in their academic activities.
5. Participation in Extra-Curricular activities - Dance, Sing, Music, Poetry, Sports.
6. Soft Skill details.
7. MOOC'S attended details.
8. Academic Progress Details
11. Attendance details
12. Details of University Examination and 2nd Assessment

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XXXV. Member Present: RAUSHAN KUMAR, AGNIVA SENGUPTA , ASHUTOSH SHARAN SINGH, AABHASH JAIN , CHINMOY BISWAS

Member Absent: DIVYANGANA GANGULY, SUMIT KUMAR, SANGITA MALLICK ,

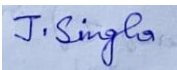
BIKASH KUMAR SINGH

XXXVI. Key Discussion Points on present agendas:

- a. Mentees are enjoying their offline classes by attending most of the theories-Tutorials-labs. Their course progresses are satisfactory.
- b. There are no mentionable health related issues faced by the mentees.
- c. Mentees are motivated to participate in extracurricular activities e.g. dance, Singing, Music, Sports, Quiz, Newsletter, Wall magazine etc. in and outside the institutes to showcase their talents.
- d. Mentees are instructed to participate in various technical events, internships to strengthen their technical skills and thereby helping them to acquire positive attitude.
- e. Mentees are instructed to attend soft skill classes and trainings provided by the institute which will help them during campus recruitments.
- f. A few of the mentees have undergone MOOCS courses and they are instructed to enroll for more MOOCS courses in different platforms e.g. NPTEL/SWAYSM, CourseEra, Edex to carry additional points in their semester result.
- g. The overall academic performance and attendance of the mentees are satisfactory.
- h. Information shared regarding University Examination and 2nd Assessment

XXXVII. Next Steps:

1. Checking course progress of the mentees.
2. Status of the students' participation in different extracurricular activities and technical events.
3. Students' Academic Progress and attendance.
5. Skill Development and Club Activity of the mentees.
6. Assistance required (if any) for project.
7. Motivation for Internship.
10. Brush up courses for campus interviews.
11. Participation in different coding competitions



5.5.22

Signature of Mentor with date:

## . MENTOR MENTEE MEETING

### 4.1 Notice-Call for Meeting:

REF. NO.: (SIT/CSE/Mentor-Mentee/Session-2 / 1)

Meeting Date: 5.5.22; Meeting Time: 3.00 pm.; Meeting Venue: gmeet;

Subject: Mentor –Mentee Meeting for Even Semester 2022 (AY 2021-2022) Session 2 ;

Address to: [talktomoupriya25@gmail.com](mailto:talktomoupriya25@gmail.com), [mayurighosh18@gmail.com](mailto:mayurighosh18@gmail.com), [mayankraj096@gmail.com](mailto:mayankraj096@gmail.com),

[manishananddav@gmail.com](mailto:manishananddav@gmail.com), [msa20899@gmail.com](mailto:msa20899@gmail.com), [kunalpalit006@gmail.com](mailto:kunalpalit006@gmail.com),

[hatikrishnendu135@gmail.com](mailto:hatikrishnendu135@gmail.com), [kimsinha786@gmail.com](mailto:kimsinha786@gmail.com), [gkaushik28@gmail.com](mailto:gkaushik28@gmail.com)

Copy to: [hod\\_csit@sittechno.org](mailto:hod_csit@sittechno.org) ;

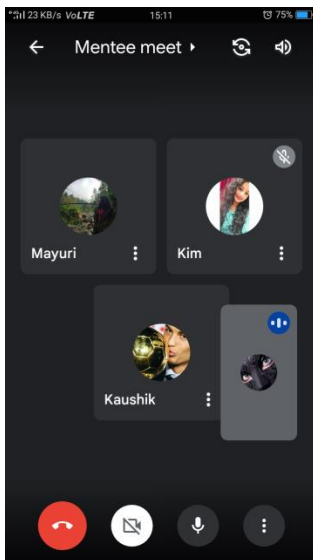


## 4.2 Agenda:

141. Determination of student Academic and Non Academic gaps.
142. Enquiry on health-related issue of Mentees and his / her family member(s).
143. No. of Academic / Extra Curricular activities attended and motivation to attend future events.
144. Motivate the member for indulging in positive thought and attitude in their academic activities.
145. Peer learning activity details (eg. Club Activity, Skill Development, GDPI Session, Short Extempore)
146. Participation in Extra-Curricular activities - Dance, Sing, Music, Poetry, Sports.
147. Soft Skill details.
148. MOOC'S attended details.
149. Student Research Activity details if any with support provided
150. Scholarship details
151. Attendance details
152. Attendance detail of Training conducted by
  - ee. Training and Placement
  - ff. HOD
  - gg. In house programs
153. Competitive Exam preparation details and motivation.
154. Placement preparation details.

## 4.13 Event Photograph (Geo tagged):

<https://meet.google.com/dfn-fhbc-ivn?hs=122&authuser=1>



## 15. MENTORING SESSION RECORD

Date: 5.5.22

Time: 3.00 pm

Venue: gmeet

### 5.11 Session Summary:

Name of the Mentee:	MOUPIYA ROY
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	MAYURI GHOSH MAYANK RAJ MURLIDHARAN MANISH KUMAR MAHATO MADHUSUDAN ANAND KUNAL PALIT KRISHNENDU HATI KIM KUMARI KAUSHIK GHOSH
Semester	8 <sup>th</sup>
Year:	4 <sup>th</sup>
Admission Year:	2018-2020
Proposed Resolution:	<ol style="list-style-type: none"> <li>1. Checking course progress of the mentees.</li> <li>2. Status of the students' participation in different extracurricular activities and technical events.</li> <li>3. Status of enrolling in MOOCs courses.</li> <li>4. Status of career development</li> <li>5. Placement status</li> <li>6. Attendance detail of mentees for Technical Training or departmental program conducted.</li> <li>7. Assistance for project work ( or research work (if any )</li> <li>9. Project progress status</li> </ol>

## 5.2 Minutes of the Meeting (To be submitted to HOD):

REF. NO.: (SIT/CSE/Mentor-Mentee/Session-2/ 1)

Meeting Date: 5.5.22; Meeting Time: 3.00 pm.; Meeting Venue: gmeet  
(<https://meet.google.com/dfn-fhbc-ivn?hs=122&authuser=1>);

Meeting Facilitator: Jayashree Singha; Minutes Issued By: Jayashree Singha

Meeting Purpose/Agendas:

1. Determination of student Academic and Non Academic gaps.
2. Enquiry on health-related issue of Mentees and his / her family member(s).
3. No. of Academic / Extra Curricular activities attended and motivation to attend future events.
4. Motivate the member for indulging in positive thought and attitude in their academic activities.
5. Participation in Extra-Curricular activities - Dance, Sing, Music, Poetry, Sports.
6. Soft Skill details.
7. MOOC'S attended details.
8. Attendance details
15. Career development
16. Placement status
17. Assistance for project work ( or research work (if any )

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XXXVIII. Member Present:, MAYURI GHOSH, KAUSHIK GHOSH, KIM KUMARI


XXXIX. Member Absent: MOUPIYA ROY, MANISH KUMAR MAHATO, MAYANK RAJ MURLIDHARAN,  
MADHUSUDAN ANAND, KUNAL PALIT, KRISHNENDU HATI

XL. Key Discussion Points on present agendas:

60. Mentees are enjoying their offline classes by attending most of the theories-Tutorials-labs. Their course progresses are satisfactory.
61. There are no mentionable health related issues faced by the mentees.
62. Mentees are motivated to participate in extracurricular activities e.g. dance, Singing, Music, Sports, Quiz, Newsletter, Wall magazine etc. in and outside the institutes to showcase their talents.
63. Mentees are instructed to participate in various technical events, internships to strengthen their technical skills and thereby helping them to acquire positive attitude.
64. Mentees are instructed to attend soft skill classes and trainings provided by the institute which will help them during campus recruitments.
65. A few of the mentees have undergone MOOCS courses and they are instructed to enroll for more MOOCS courses in different platforms e.g. NPTEL/SWAYSM, CourseEra, Edex to carry additional points in their semester result.
66. The overall attendance of the mentees is satisfactory.
67. Project Progress is satisfactory.

XLI. Next Steps:

7. Checking overall progress of the mentees.
8. Status of the students' participation in different technical events.
9. Status of career development
10. Placement status
11. Attendance detail of mentees for departmental program conducted.
12. Assistance for project work or research work (if any )

 5.5.22

Signature of Mentor with date:

## **MENTOR MENTEE MEETING**

### **4.1 Notice-Call for Meeting:**

REF. NO.: (SIT/CSE/Mentor-Mentee/Session-1 / 1)

Meeting Date: 22.2.23; Meeting Time: 1.30 pm.; Meeting Venue: Departmental Meeting Room;

Subject: Mentor –Mentee Meeting for Even Semester 2023 (AY 2022-2023) Session 1 ;

Address to: [ritusarkar900@gmail.com](mailto:ritusarkar900@gmail.com), [jwarnadeep@gmail.com](mailto:jwarnadeep@gmail.com), [aryanharsh93@gmail.com](mailto:aryanharsh93@gmail.com),  
[sudiptooy.choyan390@gmail.com](mailto:sudiptooy.choyan390@gmail.com), [shuvadey.slg@gmail.com](mailto:shuvadey.slg@gmail.com), [neevakumari2102@gmail.com](mailto:neevakumari2102@gmail.com),  
[pritamchakraborty7029@gmail.com](mailto:pritamchakraborty7029@gmail.com), [drishyachettri77@gmail.com](mailto:drishyachettri77@gmail.com), [debrajroypng21@gmail.com](mailto:debrajroypng21@gmail.com),

[dibyashankarjha007@gmail.com](mailto:dibyashankarjha007@gmail.com), [dasmandir0@gmail.com](mailto:dasmandir0@gmail.com), [arkasen365@gmail.com](mailto:arkasen365@gmail.com), [myarupslg@gmail.com](mailto:myarupslg@gmail.com),

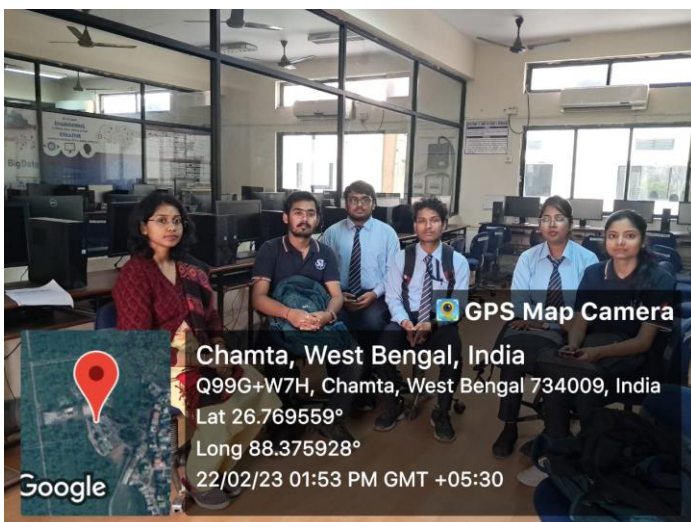
[iishika0001@gmail.com](mailto:iishika0001@gmail.com), [micro.aniket@gmail.com](mailto:micro.aniket@gmail.com), [debadityachanda863@gmail.com](mailto:debadityachanda863@gmail.com)

Copy to: [hod\\_csit@sittechno.org](mailto:hod_csit@sittechno.org) ;

## 4.2 Agenda:

155. Determination of student Academic and Non Academic gaps.
156. Enquiry on health-related issue of Mentees and his / her family member(s).
157. No. of Academic / Extra Curricular activities attended and motivation to attend future events.
158. Motivate the member for indulging in positive thought and attitude in their academic activities.
159. Peer learning activity details (eg. Club Activity, Skill Development, GDPI Session, Short Extempore)
160. Participation in Extra-Curricular activities - Dance, Sing, Music, Poetry, Sports.
161. Soft Skill details.
162. MOOC'S attended details.
163. Student Research Activity details if any with support provided
164. Scholarship details
165. Attendance details
166. Attendance detail of Training conducted by
  - hh. Training and Placement
  - ii. HOD
  - jj. In house programs
167. Competitive Exam preparation details and motivation.
168. Placement preparation details.

## 4.14 Event Photograph (Geo tagged):



## 16. MENTORING SESSION RECORD

Date: 22.2.23

Time: 1.30 pm

Venue: Departmental Meeting Room

### 5.12 Session Summary:

Name of the Mentee:	NEEVA KUMARI PRITAM CHAKRABORTY DEBRAJ ROY MANDIR DAS ISHIKA GUPTA
Semester	4 <sup>th</sup>
Year:	2 <sup>nd</sup>
Admission Year:	2022-2023
Proposed Resolution:	<ol style="list-style-type: none"><li>1. Checking course progress of the mentees.</li><li>2. Status of the students' participation in different extracurricular activities and technical events.</li><li>3. Status of enrolling in MOOCs courses.</li><li>4. Students' attendance.</li><li>5. Club Activity of the mentees.</li><li>6. Attendance detail of mentees for Technical Training or departmental program conducted.</li></ol>

### 5.2 Minutes of the Meeting (To be submitted to HOD):

REF. NO.: (SIT/CSE/Mentor-Mentee/Session-1 / 1)

Meeting Date: 22.2.23; Meeting Time: 1.30 pm.; Meeting Venue: Departmental Meeting Room;

Meeting Facilitator: Jayashree Singha;

Minutes Issued By: Jayashree Singha

Meeting Purpose/Agendas:

1. Determination of student Academic and Non Academic gaps.
2. Enquiry on health-related issue of Mentees and his / her family member(s).
3. No. of Academic / Extra Curricular activities attended and motivation to attend future events.
4. Motivate the member for indulging in positive thought and attitude in their academic activities.
5. Participation in Extra-Curricular activities - Dance, Sing, Music, Poetry, Sports.
6. Soft Skill details.
7. MOOC'S attended details.
8. Attendance details

ISHIKA GUPTA

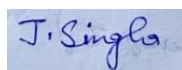
XLIII. Member Absent: RITU SARKAR SWARNADEEP JANA ARYAN HARSH SUDIPTO ROY  
SHUBRAJIT DEY DRISHYA CHETTRI DEBRAJ ROY DIBYA SHANKAR JHA ARKA SEN  
ARUP BISWAS ANIKET CHOWDHURY DEBADITYA CHANDA

XLIV. Key Discussion Points on present agendas:

68. Mentees are enjoying their offline classes by attending most of the theories-Tutorials-labs. Their course progresses are satisfactory.
69. There are no mentionable health related issues faced by the mentees.
70. Mentees are motivated to participate in extracurricular activities e.g. dance, Singing, Music, Sports, Quiz, Newsletter, Wall magazine etc. in and outside the institutes to showcase their talents.
71. Mentees are instructed to participate in various technical events, internships to strengthen their technical skills and thereby helping them to acquire positive attitude.
72. Mentees are instructed to attend soft skill classes and trainings provided by the institute which will help them during campus recruitments.
73. A few of the mentees have undergone MOOCS courses and they are instructed to enroll for more MOOCS courses in different platforms e.g. NPTEL/SWAYSM, CourseEra, Edex to carry additional points in their semester result.
74. The overall attendance of the mentees are satisfactory.

XLV. Next Steps:

1. Checking course progress of the mentees.
2. Status of the students' participation in different extracurricular activities and technical events.
3. Status of enrolling in MOOCs courses.
4. Students' attendance.
5. Club Activity of the mentees.
6. Assistance required (if any) for research activity.
7. Attendance detail of mentees for Technical Training or departmental program conducted.



22.2.23

Signature of Mentor with date:

## **MENTOR MENTEE MEETING**

### **4.1 Notice-Call for Meeting:**

REF. NO.: (SIT/CSE/Mentor-Mentee/Session-1 / 1)

Meeting Date: 22.2.23; Meeting Time: 3.20 pm.; Meeting Venue: Departmental Meeting Room;

Subject: Mentor –Mentee Meeting for Even Semester 2023 (AY 2022-2023) Session 1;

Address to: [prasunroy212@gmail.com](mailto:prasunroy212@gmail.com), [rajdeepsarkar6296@gmail.com](mailto:rajdeepsarkar6296@gmail.com), [parnadas096@gmail.com](mailto:parnadas096@gmail.com),

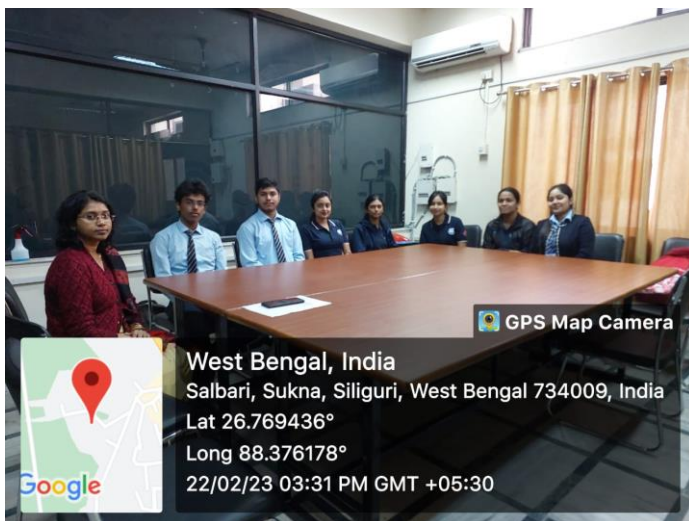
[moumitapodder12@gmail.com](mailto:moumitapodder12@gmail.com), [preetam\\_sad@pm.me](mailto:preetam_sad@pm.me), [mehnazyeasmin0739@gmail.com](mailto:mehnazyeasmin0739@gmail.com), [asaha4327@gmail.com](mailto:asaha4327@gmail.com),

[mayureedas777@gmail.com](mailto:mayureedas777@gmail.com) [Monalichaki09@gmail.com](mailto:Monalichaki09@gmail.com), [sweataghosh7171995@gmail.com](mailto:sweataghosh7171995@gmail.com),

## 4.2 Agenda:

169. Determination of student Academic and Non Academic gaps.
170. Enquiry on health-related issue of Mentees and his / her family member(s).
171. No. of Academic / Extra Curricular activities attended and motivation to attend future events.
172. Motivate the member for indulging in positive thought and attitude in their academic activities.
173. Peer learning activity details (eg. Club Activity, Skill Development, GDPI Session, Short Extempore)
174. Participation in Extra-Curricular activities - Dance, Sing, Music, Poetry, Sports.
175. Soft Skill details.
176. MOOC'S attended details.
177. Student Research Activity details if any with support provided
178. Scholarship details
179. Attendance details
180. Attendance detail of Training conducted by
  - kk. Training and Placement
  - ll. HOD
  - mm. In house programs
181. Competitive Exam preparation details and motivation.
182. Placement preparation details.

## 4.15 Event Photograph (Geo tagged):



## 17. MENTORING SESSION RECORD

Meeting Date: 22.3.23

Meeting Time: 3.20 pm;

Meeting Venue: Departmental Meeting

Room;

### 5.13 Session Summary:

Name of the Mentee:	Prasun Roy , Rajdeep Sarkar , Parna Das , Mayuree Das, Mehnaz Yeasmin, Moumita Podder, Sweta Ghosh, Manasi Dey
Semester	6 <sup>th</sup>
Year:	3 <sup>rd</sup>
Admission Year:	2022-2023
Proposed Resolution:	<ol style="list-style-type: none"><li>1. Checking course progress of the mentees.</li><li>2. Status of the students' participation in different extracurricular activities and technical events.</li><li>3. Status of enrolling in MOOCs courses.</li><li>4. Students' attendance.</li><li>5. Club Activity of the mentees.</li><li>6. Attendance detail of mentees for Technical Training or departmental program conducted.</li></ol>

### 5.2 Minutes of the Meeting (To be submitted to HOD):

REF. NO.: (SIT/CSE/Mentor-Mentee/Session-1 / 1)

Meeting Date: 22.2.23; Meeting Time: 3.20 pm.; Meeting Venue: Departmental Meeting Room;

Meeting Facilitator: Jayashree Singha;

Minutes Issued By: Jayashree Singha

Meeting Purpose/Agendas:

1. Determination of student Academic and Non Academic gaps.
2. Enquiry on health-related issue of Mentees and his / her family member(s).
3. No. of Academic / Extra Curricular activities attended and motivation to attend future events.
4. Motivate the member for indulging in positive thought and attitude in their academic activities.
5. Participation in Extra-Curricular activities - Dance, Sing, Music, Poetry, Sports.
6. Soft Skill details.
7. MOOC'S attended details.
8. Attendance details

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XLVI. Member Present: Prasun Roy, Rajdeep Sarkar, Parna Das, Mayuree Das, Mehnaz Yeasmin, Sweta Ghosh, Manasi Dey

XLVII. Member Absent: Preetam Das, Arnab Saha, Moumita Podder, Monali Chaki,

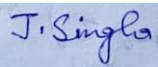


XLVIII. Key Discussion Points on present agendas:

75. Mentees are enjoying their offline classes by attending most of the theories-Tutorials-labs. Their course progresses are satisfactory.
76. There are no mentionable health related issues faced by the mentees.
77. Mentees are motivated to participate in extracurricular activities e.g. dance, Singing, Music, Sports, Quiz, Newsletter, Wall magazine etc. in and outside the institutes to showcase their talents.
78. Mentees are instructed to participate in various technical events, internships to strengthen their technical skills and thereby helping them to acquire positive attitude.
79. Mentees are instructed to attend soft skill classes and trainings provided by the institute which will help them during campus recruitments.
80. A few of the mentees have undergone MOOCS courses and they are instructed to enroll for more MOOCS courses in different platforms e.g. NPTEL/SWAYSM, CourseEra, Edex to carry additional points in their semester result.
81. The overall attendance of the mentees are satisfactory.

XLIX. Next Steps:

1. Checking course progress of the mentees.
2. Status of the students' participation in different extracurricular activities and technical events.
3. Status of enrolling in MOOCs courses.
4. Students' attendance.
5. Club Activity of the mentees.
6. Assistance required (if any) for research activity.
7. Attendance detail of mentees for Technical Training or departmental program conducted.



22.2.23

Signature of Mentor with date: